

# APPLICATION FOR VARIANCE / SPECIAL EXCEPTION

## ZONING HEARING BOARD NORTH MANHEIM TOWNSHIP SCHULYKILL COUNTY, PENNSYLVANIA

Return completed application to:  
North Manheim Township  
303 Manheim Road  
Pottsville, PA 17901  
Attn: Barbara G. Miller  
Secretary - Treasurer

Please Note:  
A check must accompany this  
application made payable to:  
"North Manheim Township"  
Fee ..... \$1,000.00

Applicant's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Property Owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Property Owner's Address (if different than applicant\*)

\_\_\_\_\_

\* if application is being made by a person/entity other than the Owner, please attach a written authorization from the Owner authorizing the application and designating you as his/her agent.

Location of Property(s) Affected: \_\_\_\_\_

\_\_\_\_\_

Schuylkill County Tax Map #: \_\_\_\_\_

Present Use of Land: \_\_\_\_\_

Lot(s) Size: \_\_\_\_\_

Property is Located in \_\_\_\_\_ Zoning District as shown on Zoning Map

Proposed use of structure or land:

( ) New Structure                      ( ) Addition                      ( ) Alteration  
( ) Change of Use                      ( ) Other \_\_\_\_\_

Request For: ( ) Special Exception                      ( ) Variance  
( ) Other \_\_\_\_\_

Specific Section(S) of Zoning Ordinance Involved: \_\_\_\_\_

Describe the Purpose of this Request: \_\_\_\_\_

State the Reasons why the Applicant Believes the Variance / Special Exception should be granted and indicate the Specific Hardships which are claimed:

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The following information should accompany this Application as applicable:

1. A map of the lot(s) in question, drawn to scale, indicating the lot size and showing all dimensions of lot lines and the exact location(s) on the lot of all existing and proposed buildings, fences, signs, structures, and alterations to buildings or structures.
2. The use, height, width, and proportion of the total lot area covered by all proposed and existing buildings, structures and additions or alterations to buildings or structures, and the height, length, width and design of all signs.
3. A statement indicating the number of dwelling units and/or commercial or industrial establishments to be accommodated within existing and proposed buildings on the lot. In the case of apartment buildings and townhouses, a breakdown of units by number of bedrooms shall be given. In the case of commercial and industrial uses and home occupations, the floor area to be devoted to each use shall be indicated.
4. The location, dimensions and design of parking and loading areas including the size and arrangement of all spaces and means of ingress, egress and interior circulation, recreation areas, screens, buffer yards and landscaping, means of egress from and ingress to the lot, routes for pedestrian and vehicular traffic, and outdoor lighting.
5. The location of all utility lines, the method of proposed water supply and sewage disposal, and the location of any on-lot facilities.
6. All other information necessary for the Zoning Officer to determine conformance with and provide for enforcement of this Ordinance or that is pertinent to this application.

I hereby apply for a Variance / Special Exception and certify that the above information and accompanying information and/or drawings are true and correct to the best of my knowledge, information and belief.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Applicant's Signature

Please Note: The Applicant / Owner is also required to obtain a **Township Building /Zoning Permit** prior to commencement of any construction, if applicable and/or not already applied for prior to the above Variance / Special Exception request.